



Kings Court PTA Minutes – 9<sup>th</sup> June 2021

**Welcome/Introduction:**

**Attendees:**

Gemma Clements, Anna Gould, Mike Fletcher, Catherine Gray, Miss Fancy, Miss Pye-Bereat, Caren Hunt, Gemma Denes

**Apologies :**

Catherine Chivers. Lucy Miller, Lisa Liggett, Karen Heffer

**Minutes:**

1.	<p><b>Treasurer Update</b></p> <ul style="list-style-type: none"><li>- Full breakdown of funds can be seen on the Treasurer update including spend breakdown</li><li>- Current balance £11,481</li><li>- Committed funds £9,463<ul style="list-style-type: none"><li>o £4000 sbeing held for Wildlife Garden. (Agreed with school)</li></ul></li><li>- <b>Surplus £2,171</b></li></ul>
2.	<p><b>School Update – Miss Fancy/ Miss Pye-Bereat:</b></p> <ul style="list-style-type: none"><li>- <b>In IT to win IT</b><ul style="list-style-type: none"><li>o Aim to raise money for IT equipment within the school</li><li>o Link into sports day activity – EY running a mile, KS1 – 2 miles, KS2 – 3 miles</li><li>o Initial target - £4000</li><li>o Add milestone tracker to the PTA website</li><li>o Mrs PB to share the letter with <a href="#">GC for review</a></li><li>o Donations – via paypal or cash – <a href="#">MF to supply details</a></li></ul></li><li>- <b>60<sup>th</sup> Birthday</b><ul style="list-style-type: none"><li>o 27<sup>th</sup> September is launch day through to 2<sup>nd</sup> October</li><li>o PTA to supply Teas and Coffee for launch</li><li>o Autumn Fair event</li><li>o PTA to fund 60<sup>th</sup> item (Bear / Medal tbc)</li></ul></li><li>- <b>Home school agreement</b><ul style="list-style-type: none"><li>o Volunteers agreed – <a href="#">EF to send GC an email to confirm</a></li></ul></li><li>- <b>School wish list update</b><ul style="list-style-type: none"><li>o All listed on PTA website</li></ul></li><li>- <b>Update on laptops/computers</b><ul style="list-style-type: none"><li>o Looking for PTA to fund 2 laptop trolleys. £1720 for supply only</li></ul></li></ul>



- 30 refurb laptop donations are arriving on Friday
- **Update on KS2 play equipment and repair costs**
  - Playground will be fixed but is not under warranty.
  - If PTA can fund the repairs will be carried out in the summer
  - EF to send over quote to MF for review – c £1240
- **School Fundraising/Charity Planned events for June/July**
  - Friday 9<sup>th</sup> July – FS / KS1 Sports Day – hours detailed in the letter
  - Friday 16<sup>th</sup> July – KS2 Sports Day – hours detailed in the letter
  - PTA - stand for refreshments
  - Could the children have a stand for In it to win IT (Selling lollipops ??)
  - End of Term 20<sup>th</sup> July
  - Mufti – labelled as PTA event
- **Fundraising idea submitted to the school which is pupil led**
  - With the school for review.

**June/July Fundraising Ideas & Confirmed Events - 21<sup>st</sup> June restrictions may end:**

**June:**

Doughnut sale – 25<sup>th</sup> June – CH and KH to run

**July:**

Uniform Sale –

- could do this at the sports day events – have volunteers, so maybe run on a couple of after school days. GC to own.

Leavers Disco –Friday 16<sup>th</sup> July

- Old Windsor Club and Shirley available
- CG to confirm dates with refundable deposit (previous years 5pm – 6.30pm for Juniors and 7pm – 8.30pm)
- Can we do a split leaver party with Yr 4 at the end
- GC to check with Yr 4 parents for support
- Yr 4 hoodies funded by PTA – GC to coordinate

9<sup>th</sup> & 16<sup>th</sup> July - Sports Day Refreshments (assuming spectators allowed)

- Sell end of term raffle tickets

End of term Raffle

- Date for comms TBC (confirm date for presentation of prizes last full week of school 12<sup>th</sup> – 16<sup>th</sup> July) – can we do this in school assembly potentially and get pictures of the prize winners this time.
- GC – To get requests for prizes out w/c 21<sup>st</sup> June & in following newsletter
  - £50 first prize (parent donation)
  - Gin / hamper donations



	<ul style="list-style-type: none"><li>▪ Review existing prizes held for fayre<ul style="list-style-type: none"><li>○ Envelopes - <a href="#">Mike / Anna</a></li></ul></li><li>- <b>Vote on agreed funding</b><ul style="list-style-type: none"><li>○ Voted in agreement to fund full amount to repair KS2 playground equipment</li><li>○ Unable to fund laptop trolleys due to current balance but PTA will support request via PTA page or request donations</li></ul></li></ul>
5.	<p><b>Looking ahead - September onwards Plans:</b></p> <ul style="list-style-type: none"><li>- <b>PTA Members – we need more help for next year!</b><ul style="list-style-type: none"><li>○ GC to ask all WhatsApp group PTA members to add 1 willing parent/guardian to the group to expand volunteers ahead of bigger events being planned for next year</li><li>○ GC to ask all class reps to send reminders to parents to join the PTA Facebook page – really want to use this more next year to show events and successes.</li></ul></li><li>- <b>60<sup>th</sup> Birthday Celebrations</b><ul style="list-style-type: none"><li>○ <a href="#">AG to request volunteers for a committee</a></li><li>○ Could offer parents a stall for £</li><li>○ Monday Teas &amp; Coffees</li><li>○ Saturday fayre</li></ul></li><li>- <b>Summer PTA Social</b><ul style="list-style-type: none"><li>○ GC to share some dates</li></ul></li></ul>
6.	<p><b>AOB:</b> Next Meeting – Wednesday 7<sup>th</sup> July – <a href="#">CG to organise via Teams</a></p> <p>Date for summer PTA social TBC</p>
7.	<p><b>Action Summary</b></p> <ul style="list-style-type: none"><li>- Review the annual donation letter – <a href="#">GC to review with Mrs PB</a></li><li>- Review the In IT to Win IT letter - <a href="#">GC to review with Mrs PB</a></li><li>- QR code to link into the paypal for In IT to Win IT – <a href="#">MF to send details</a></li><li>- Quote needed for the KS2 playground repair - <a href="#">EF to send to MF for review</a></li><li>- Quote to be confirmed for laptop trolleys - <a href="#">EF to send to MF for review</a></li><li>- Home School Agreement - <a href="#">EF to send GC an email to confirm</a></li><li>- Fundraising idea for the children to lead (potentially at Sports day / Autumn fair) – <a href="#">EF/SPB to discuss</a></li><li>- Request via the PTA page for donations / support sourcing laptop trolleys – <a href="#">GD to action</a></li><li>- Can all PTA members ensure all friends with children at the school are on the PTA page</li><li>- Doughnut sale – 25<sup>th</sup> June – <a href="#">CH and KH to run</a></li><li>- Yr 4 Leavers – <a href="#">CG to confirm booking, GD to request volunteers</a></li></ul>



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|  | <ul style="list-style-type: none"><li>- Stock required for sports day / Disco – GD checking with contacts</li><li>- 60<sup>th</sup> Fundraising – AG to ask for parent volunteers</li><li>- Summer PTA Social – GC to share some dates</li></ul> |
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