

Kings Court PTA AGM Meeting – 16/10/19 – 7.30pm

- **Attendees**

Diane Blagg, Gemma Denes, Gemma Clements, Catherine Gray, Caren Hunt, Rebecca Jarmola, Sarah Whittington, Laura Baylis, Sarah Allan, Selina Purewal, Hannah Baker, Anna Gould, Mrs Pye-Beraet, Miss Mears

- **Apologies:**

Deepa, Lisa Liggett

- **Agenda:**

Chairs report: AGM Purpose
 Treasurer Update
 Roles to be Elected
 Chair – Committee
 Events

- **Discussions / Decisions:**

No	Description
1.	Chairs Report: <ul style="list-style-type: none"> - Overview of Agenda given - Committed to bi-monthly meetings focussed around events - PTA need additional volunteers to support with events to ensure can support the great fundraising. Proposed doing less events in order to focus on the ones the children enjoy and that can maximise time and fundraising effectively
2.	Treasurer Reports: <p>Balance Breakdown</p> <ul style="list-style-type: none"> • Explained money is taken from a cash basis so doesn't include money pending (some is due in) • Total income £12,382 made up of Fundraising events within the school of £10,564 and external fundraising of £1,818 • Year highlight was Spring Fair with a profit of £6,479 • Full breakdown given of all events – See Appendix • Payments made to School - £3,126 • Surplus made £8,788 • Bank balance currently stands at £14,275 > discussion held around PTA wanting to fund more to the school such as school trips <p>Still pending:</p> <ul style="list-style-type: none"> • Gift aid form from running for reading which made around £1700 • Library still to be paid – circa £4.5k • Wish list from school re trips and what would like funded <p>Voted in agreement of accounts</p>
3.	Mrs Pye-Beraet: <p>Thanks received for the hard work of PTA</p> <p>Library Launch:</p> <ul style="list-style-type: none"> • 22nd November

	<ul style="list-style-type: none"> • Mrs Pye-Beraet to contact Lyn Jones re opening and link in with the press • Sarah W. volunteered to write up press report • Combine launch day with Mufti day (£1 donation) and a book swap • Combine with a raffle - £1 per ticket, Prize will be Advent Calendar of 24 books > 1 prize per year • Suggested PTA funds some new reading books – Mrs Pye-Beraet to provide a quote to PTA to discuss • Donation received of £100 from Selina P. to fund Advent Calendar prizes • PTA and wider parent group to explore any Corporate matching donation schemes through the workplace to support in Book allocation • Teas & Coffees to be provided • Mrs Pye-Beraet to provide Caren H. with a list of what type of books are required > publish on our social media pages requesting parent donations <p>Additional suggestions for fundraising:</p> <ul style="list-style-type: none"> • Interactive whiteboard for Library – Anna to see if Samsung can donate
4.	<p>Miss Mears:</p> <p>Represents School for School Council, Green Team, Events & Charity</p> <p>Wildlife Project:</p> <ul style="list-style-type: none"> • Would like to utilise space better • Proposing a fence in front of trees for H&S reason, Green team have discussed design > path around, benches, hedgehog houses, recycling, vegetable patches • Each class to have own flower bed • Catherine G. to discuss with work to see if can support • Mrs Pye-Beraet to discuss if there’s anyone from the local Allotments who can support <p>Gardening club</p> <ul style="list-style-type: none"> • Sarah W. volunteered to support <p>School Trips:</p> <ul style="list-style-type: none"> • Each KS to discuss proposal of what is required and Mrs Pye-Beraet to provide cost to PTA. • PTA approved funding for Leavers trip (amount tbc) <p>Christmas:</p> <ul style="list-style-type: none"> • Pantomime on 19th December costing £609. > PTA voted in agreement to fund • Elf visit to school on 11th December costing - £1.50 per child - £300 in total > PTA Voted in agreement • Christmas Jumper Day – Friday 13th • Christmas lunch day – Mrs Pye-Beraet to discuss with kitchen. Date TBC Catherine G. to discuss with Lorraine re providing decorations via Perfect planning <p>STEM:</p> <ul style="list-style-type: none"> • KS1 wish list – STEM full day workshop. • Looking into option of funding via a parents workplace • Catherine G to link into Stem network if can support – Details of what is required to be supplied. <p>Outdoor environment:</p> <ul style="list-style-type: none"> • KS2 request larger football goals with a pitch marked out • PTA suggested Natball posts as well • To look into Sainsbury – active vouchers may come out next year as Olympics next year.

	<ul style="list-style-type: none"> • School to provide quote for PTA to discuss funding <p>Long term goals:</p> <ul style="list-style-type: none"> • Running track within school playground. Mrs Pye-Beraet to discuss quotes. • Swimming classes for Yr 4 > Could the PTA part or full fund
5.	<p>Ad-hoc</p> <p>Carnival committee:</p> <ul style="list-style-type: none"> • £750 has been requested - amount to be decided. • Gemma D and Gemma C to attend Carnival meeting <p>School Meeting:</p> <ul style="list-style-type: none"> • Miss Mears committed to a Friday meeting (last Friday of the month) with PTA to discuss funding requests and events <p>Calendar of Events:</p> <ul style="list-style-type: none"> • Events to be decided depending upon parent volunteers • Will provide school with calendar of events so can distribute to the teachers for engagement <p>Texts:</p> <ul style="list-style-type: none"> • Could PTA fund text messages to parents – quote to be discussed <p>Newsletter:</p> <ul style="list-style-type: none"> • PTA newsletter to be done each term with key dates • PTA section on website
6.	<p>Committee stand down:</p> <p>Sarah Allan:</p> <ul style="list-style-type: none"> • Stand down as Secretary • Handed over welcome books, left over raffle prizes, and additional 'how to guides' • Sarah agreed to write book plates for next year • Sarah volunteered to stay on as Honorary trustee if required <p>Diane Blagg:</p> <ul style="list-style-type: none"> • Stand down as Treasurer <p>Rabia Darr:</p> <ul style="list-style-type: none"> • Resigned as Chair <p>Gemma Denes:</p> <ul style="list-style-type: none"> • Stand down as Chair
7.	<p>Committee election:</p> <p>All members asked to volunteer for any interested roles. Roles assigned as follows:</p> <p>Treasurer:</p> <ul style="list-style-type: none"> • Dianne Blagg – Proposed by Gemma Denes. Seconded by Gemma Clements • Voted in favour <p>Vice Treasurer:</p> <ul style="list-style-type: none"> • Mike Fletcher – Proposed by Diane Blagg, Seconded by Catherine Gray • Voted in favour

	<p>Co-Chair:</p> <ul style="list-style-type: none"> • Gemma Denes – Proposed by Diane Blagg, Seconded by Catherine Gray • Voted in favour • Gemma Clements – Proposed by Catherine Gray, Seconded by Gemma Denes • Voted in favour <p>Secretary:</p> <ul style="list-style-type: none"> • Catherine Gray - Proposed by Diane Blagg, Seconded by Gemma Clements • Voted in favour
8.	<p>Events:</p> <p>Spring Fayre:</p> <ul style="list-style-type: none"> • Potential to combine with Guiding and Scouts as a new ‘Village Fayre’ • Rebecca J. to discuss with Guiding <p>School Disco:</p> <ul style="list-style-type: none"> • Selina P. / Lisa P. and Hannah B. • Proposed Valentines Disco / End of Term <p>Cake Sales:</p> <ul style="list-style-type: none"> • Sarah W. to lead with Deepa supporting • Halloween Cake Sale 24th October <p>Popcorn maker:</p> <ul style="list-style-type: none"> • Committee agreed to sell to St. Peters <p>Quiz Night:</p> <ul style="list-style-type: none"> • Date tbc (May time proposed) • Discussion to be held with school about holding in the hall • Sarah W. could support in obtaining temporary alcohol licence <p>Family Camp:</p> <ul style="list-style-type: none"> • Proposed End of Term • Hannah B and Catherine G. to lead <p>Movie Night:</p> <ul style="list-style-type: none"> • One per term • Gemma C. to ask school • Hannah B. to lead <p>Phil the bag:</p> <ul style="list-style-type: none"> • 29th November • Gemma C to support on day • Additional parent support is needed <p>New events:</p> <ul style="list-style-type: none"> • Kings Couture – high end clothes swap to be discussed at future meetings • Requested additional parents come up with new events • Anna G. happy to manage an event – event tbc <p>Social Media:</p> <ul style="list-style-type: none"> • Managed between Caren H, Sarah W, Anna G.

- Meeting Concluded:

Minutes, accounts and treasurer report to be distributed with PTA newsletter